



R.M. of Rosedale

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Invitation to Tender

Project Title: Construction of the interior of a Skating Rink Ceiling

Client: Rural Municipality of Rosedale

Location: Kelwood, MB

Tender Reference: KE-SR-2025

Date Issued: December 17, 2025

Closing Location: Rural Municipality of Rosedale, Box 100, 282 Hamilton Street, Neepawa, MB R0J 1H0

Closing Date and Time: 10:00 am, Local Time (CST), January 7, 2026

Contact: Mr. Jordan Willner, CMMA Chief Administrative Officer, 204-476-5414, CAO@RMRosedale.com

1. Introduction

The Rural Municipality of Rosedale invites qualified contractors to submit tenders for the design, supply, and installation of a ceiling for the skating rink located at Kelwood, MB. The project aims to ensure structural integrity, aesthetic appeal, and compliance with safety standards.

2. Scope of Work

The successful contractor will be responsible for:

- Designing a ceiling structure suitable for a skating rink environment.
- Providing all necessary materials and equipment.
- Installing the ceiling in accordance with approved plans and specifications.
- Ensuring compliance with local building codes and safety regulations.
- Conducting quality assurance and final inspection.

3. Technical Requirements

- Ceiling must withstand temperature variations and humidity typical of skating rinks.
- Integration with existing lighting and ventilation systems.
- Fire-resistant and moisture-resistant materials.

4. Submission Requirements

Interested bidders must submit:

- Company profile and proof of qualifications.
- Detailed technical proposal.
- Cost breakdown and timeline.
- References from similar projects.
- Compliance certificates and insurance details.

5. Key Dates

- **Tender Submission Deadline:** January 7, 2026
- **Evaluation & Award:** January 9, 2026

6. Contact Information

For inquiries and submission, please contact: Jordan Willner, 204-476-5414, CAO@RMRosedale.com

7. Bidding Irregularities

1. Bids with Bid Forms or required Bid Form Supplements that are improperly prepared, signed or submitted contrary to these Instructions to Bidders, or that contain added conditions or other irregularities of any kind, may, at the Owner's discretion, be rejected as non-compliant.
2. The Owner may accept or waive a minor and inconsequential irregularity. The determination of what is, or is not, a minor and inconsequential irregularity, the determination of whether or not to accept or waive such an irregularity, and the final determination of whether the bid is compliant, will be at the Owner's sole discretion.
3. The following irregularities relate to what are considered mandatory bidding requirements. These will not be considered minor and inconsequential and will cause the bid to be rejected as non-compliant:
 1. Bid or Bid Form Supplement is received after the specified bid closing time.
 2. Required Bid Form or Bid Form Supplement is missing.
 3. Bid Form or Bid Form Supplement is not in the form provided or required.
 4. A bid price is illegible, ambiguous or unclear.
 5. One or more conditions are added to or submitted with the bid, the effect of which is a material modification of the Bid Documents.
 6. Failure to indicate in the Bid Form the addendum number(s) of all addenda received.
 7. Failure to comply with any other bidding requirement expressly characterized as mandatory in elsewhere in the Bid Documents.

8. Bid Acceptance

1. The lowest or any bid will not necessarily be accepted and the Owner may reject any and all bids.
2. The Contract will be established if and when the successful Bidder receives from the Owner a written notification accepting the bid without any conditions. If the Owner's written notification accepting the bid contains, or is subject to, any conditions, the Contract will be established if and when the Bidder accepts all such conditions in writing or when the parties execute the agreement.
3. If the lowest compliant bid exceeds the Owner's budget, and the Owner is unwilling or unable to award a contract at the bid price, the Owner may:
 1. negotiate, with the lowest compliant Bidder only, changes to the Bid Documents and a reduced bid price acceptable to the Owner, or
 2. invite the three lowest compliant Bidders (only) to re-bid on modified Bid Documents under a new bid call.

9. Addenda

1. Addenda may be issued to modify the Bid Documents in response to Bidder inquiries or as may be considered necessary.
2. All addenda issued during the bid period will become part of the Bid Documents.
3. No addenda will be issued later than 2 working days before the bid closing time.
4. Each Bidder shall ascertain before bid submission that it has received all addenda issued during the bid period and shall indicate in the Bid Form the addendum number(s) of all addenda received.

10. Available Project Information

STATUS OF AVAILABLE PROJECT INFORMATION

10.1 Available Project information means information of any type and in any form that is expressly identified as available project information in this Section.

2. No available Project information forms part of the Contract Documents unless copied or transcribed into Drawings or Specifications or is expressly listed in the agreement as a Contract Document.

10.2 USE AND RELIANCE UPON AVAILABLE PROJECT INFORMATION

1. Available Project information is made available to Bidders to fulfil the Owner's duty to disclose all relevant Project information to Bidders.

2. Bidders shall interpret and draw their own conclusions about available Project information, including consideration of the time when it was created. Available project information may be time sensitive. The Owner and Consultant assume no responsibility for such interpretations and conclusions.

3. Available Project information, or any part thereof, shall not be construed as contract requirements unless also reflected in Drawings or Specifications, and in case of conflict the Drawings or Specifications shall govern.

4. Bidders, acting reasonably, may rely on available Project information in preparing their bids, subject to any qualifications stated in such available Project information and unless expressly stated otherwise in this Section.

BID FORM – STIPULATED PRICE

Project/Contract: KE-SR-2025: Construction of the interior of a Skating Rink Ceiling

From (Bidder):

Legal Name of Bidder (please print)

Address of Bidder

Telephone Number of Bidder

Facsimile Number of Bidder

GST Registration Number

Signature

Date

Print Name and Title

To (Owner):

Rural Municipality of Rosedale
Box 100, 282 Hamilton Street
Neepawa, MB R0J 1H0

We, the undersigned, having examined the Bid Documents for the above named project/contract, including Addendum Number(s) _____, hereby offer to perform the Work in accordance with the Bid Documents, for the stipulated price of:

\$ _____ in Canadian dollars, excluding Value Added Taxes.
(amount in figures)

We, the undersigned, declare that:

1. we are qualified to perform the Work in accordance with the Bid Documents and our bid price covers all of our obligations and things necessary for the performance of the Work,
2. we agree to attain Substantial Performance of the Work by May 31, 2026,
3. we have arrived at this bid without collusion with any competitor,

4. all bid form supplements called for by the Bid Documents form an integral part of this bid, and
5. this bid is open to acceptance by the Owner for a period of 45 calendar days from the bid closing time.

Signatures

Signed and submitted by:

(business name)

(name and title of authorized signing representative)

(signature of authorized signing representative)

(name of witness, if business is sole proprietorship)

(signature of witness, if business is sole proprietorship)

(name and title of authorized signing representative)

(signature of authorized signing representative)

Dated this _____ day of _____, 202_.

BID FORM SUPPLEMENT – ALTERNATIVE PRICES

Project/Contract: KE-SR-2025: Construction of the interior of a Skating Rink Ceiling

From (Bidder): _____
(Bidder name)

We, the above named Bidder, offer the alternative prices stated below. The effect on our base bid price stated in the Bid Form and the effect on the Contract Time, if any, is entered for each alternative. All alternative prices exclude Value Added Taxes. If there is no change to the base bid price for an alternative or if there is no change to the Contract Time for an alternative, we have so indicated. It is understood that:

1. the Owner may accept any of the alternatives and corresponding alternative prices in any order or combination, including all or none, as specified in the Instructions to Bidders,
2. the alternative prices will be taken into account in determining the lowest compliant bidder,
3. the alternatives and alternative prices are open for acceptance by the Owner for the same period of time as the base bid price,
4. the work of the Contract, the Contract Price, and the Contract Time will reflect the alternatives and alternative prices, if any, accepted by the Owner at the time of contract award, and
5. where applicable, alternative prices include the cost of coordinating all related Work and modifying adjacent or affected Work as required to integrate the Work of each alternative.

| No | Description of Alternative | Effect on Base Bid Price | | Effect on Contract Time | |
|----|----------------------------|--------------------------|--------|-------------------------|--------|
| | | Add | Deduct | Add | Deduct |
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